

August 31, 2021

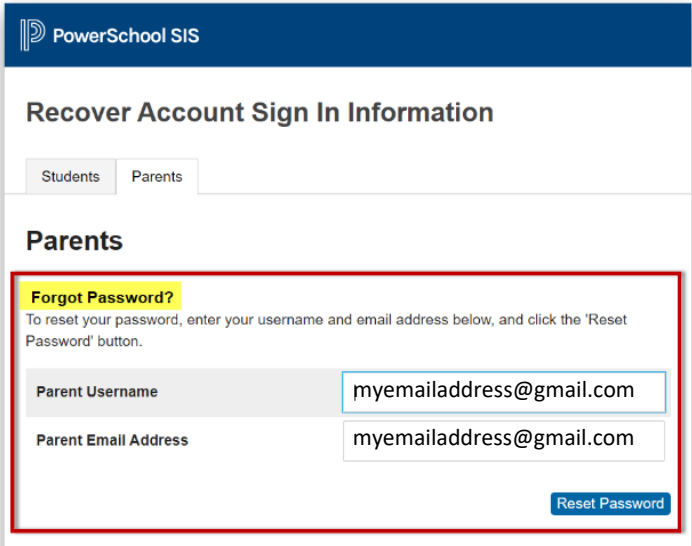
Dear Parent/Guardian,

During the summer, your PowerSchool Parent Portal account was recreated as part of an update. Your previous username and password no longer exist. Student access to the Portal is unchanged. Students who know their username and password will continue to use the information they have always used.

Your new username is *your full email address provided to the school*. For example, if your email address is myemailaddress@gmail.com your **Parent Username** is now myemailaddress@gmail.com.

When the PowerSchool Parent Portal reopens on **Thursday, September 2**, please follow these steps to activate your new parent account:

1. Open a web browser and navigate to the Portal Sign In page at:
<https://sishrsb.ednet.ns.ca>
2. Click on the link: **Forgot Username or Password?**
3. Click on the **Parents** tab.
4. Under the **Forgot Password?** section, enter your **Parent Username**. Your **Parent Username** is the full email address that received this message.
5. Enter your **Parent Email Address** (use same email address entered in Step 4).
6. Click the **Reset Password** button.
7. A Password Reset Request email will be sent to you. Click the link in the email to reset your password.
8. Navigate back to the Portal Sign In page at: **<https://sishrsb.ednet.ns.ca>**
9. Enter your **Parent Username**. Your **Parent Username** is the full email address that received this message.
10. Enter the password you set via the Password Reset Request.
11. Once logged in, review your account details.



The screenshot shows the PowerSchool SIS interface. At the top is a blue header with the PowerSchool SIS logo. Below the header is a white section titled 'Recover Account Sign In Information'. There are two tabs: 'Students' and 'Parents', with 'Parents' selected. Under the 'Parents' tab, there is a section titled 'Parents'. Within this section, there is a yellow highlighted box containing the text 'Forgot Password?' and a sub-instruction: 'To reset your password, enter your username and email address below, and click the 'Reset Password' button.' Below this instruction are two input fields: 'Parent Username' and 'Parent Email Address', both containing the text 'myemailaddress@gmail.com'. To the right of the 'Parent Email Address' field is a blue button labeled 'Reset Password'.

Only the school where the student is currently enrolled can troubleshoot and make changes. Contact the school if you encounter any difficulty, such as a student no longer linked to your account. Please appreciate that during this transition school may not be able to immediately respond to your difficulties.

Thank you for your cooperation and support through this parent account update.